

# 2005 TRANSPORTATION ENHANCEMENT APPLICATION

This application is used by the Enhancement Advisory Committee (EAC) and the Utah Transportation Commission to evaluate prospective Transportation Enhancement projects. Sponsors of prospective projects are required to complete the application. The primary sponsor must be a public agency.

Completion of this Application does not guarantee funding. The applicant is required to accurately estimate project costs to complete the application. Incomplete applications or applications which deviate significantly from the standard format may disqualify projects from consideration. Each project or project phase requires a separate application. Project proposals in urbanized areas must be coordinated through the appropriate Metropolitan Planning Organization. Sponsors of projects outside urbanized areas are encouraged to coordinate proposals through the Association of Governments for the project area. In addition, all project proposals require coordination with the UDOT Region Director for the project area. The *Enhancement Guidelines* contain phone numbers of these contacts, as well as other information necessary to the preparation of this application.

Additional pages may be submitted in addition to the application form; all information shall follow the application format. This application form, along with the *Enhancement Guidelines*, is available in electronic format from UDOT's web site [www.udot.utah.gov/](http://www.udot.utah.gov/). If additional hard copies of either document are needed, a request should be sent to the Enhancement Program Administrator. Applications may not exceed 12 single-spaced, single-sided, 8 ½ x 11" pages, *excluding* documentation of public meetings, letters of acknowledgment from affected property owners, and letters committing soft match. Letters of support, title pages, blank pages, divider pages, photographs, maps, brochures and other attachments will be included in the page count. Pages (i) and (ii) of this application form do not need to be submitted with the application and are not included in the page count. Drawings or maps larger than 8 ½ x 11" must be folded and punched to fit a standard three-ring binder.

***Please submit one original and 10 copies of this application. All material submitted shall be 3-hole punched for standard three ring binders prior to submission (Do not submit in binders). FAXED and E-MAILED applications will not be accepted.***

Applications will be accepted until **Friday, January 7, 2005, 5:00 p.m.** Applications submitted by **mail must be received by the deadline** and should be submitted to:

ENHANCEMENT PROGRAM ADMINISTRATOR  
UDOT PROGRAM DEVELOPMENT  
4501 South 2700 West  
BOX 143600  
SALT LAKE CITY UT 84114-3600

Applications may be **personally delivered** or sent by **UPS, Federal Express, or other courier** to:

ENHANCEMENT PROGRAM ADMINISTRATOR  
UDOT PROGRAM DEVELOPMENT  
4501 SOUTH 2700 WEST, THIRD FLOOR  
SALT LAKE CITY UT 84119

## Public Hearing, Match, Completion, and Maintenance

Page (iii) is a Statement of Intent to Fund and Maintain the finished project, and to *guarantee that the required match to fully fund a completed project will be available. Deposit of federal matching funds will be required when an Cooperative Agreement is executed between UDOT and the Project Sponsor.* For construction projects, two cooperative agreements are required, and matching funds may be deposited in two phases. Matching funds for design, environmental and other pre-construction work are deposited with the first agreement; match for construction is deposited at the time of the second agreement.

Letters of commitment from donors for soft match, indicating quantities and value, must be provided with the application form as guarantee of funding for that portion of the project. Innovative approaches to providing matching funds must be cleared at the time of project authorization to be eligible. Letters of commitment are not included in the page count.

Cost of property to be purchased or value of property to be donated may be used as match for federal funds. Real estate acquired prior to project approval may, in some cases, be counted toward local match, but is not eligible for reimbursement. Real estate purchases intended to be made with awarded funds can only be made after STIP approval. Real estate acquisitions must meet the federal and state requirements for property acquisition, which require that property owners making a donation be notified that they could be compensated for the property at fair market value. A current value assessment of the property is required. Only the value of that portion of the property that can be reasonably connected to the project may be counted toward the match.

Letters of support from affected private property owners must also be submitted with the application. These may indicate intent to sell, donate, grant an easement, or otherwise allow use of the private property for the project.

The Statement of Intent also certifies that the Sponsor will maintain and assume legal liability for the project and adhere to all applicable Federal, State, and local laws and ordinances including, but not limited to, environmental, labor, civil rights, and fiscal management standards. Projects must be for use by the general public on a not-for-profit basis. When a project is co-sponsored, *only one primary sponsor should submit a Statement of Intent.* Assignment of responsibilities between co-sponsors may be by a separate agreement between the primary sponsor and others.

Please attach the agenda and that portion of the minutes from a public hearing held in your area about this project. This may simply be an agenda item from a routine Commission or Council meeting showing the project as a public hearing item. Proof of opportunity for public comment in your area must be provided.

# TRANSPORTATION ENHANCEMENT PROJECT INTENT TO FUND AND MAINTAIN

\_\_\_\_\_  
(PROJECT NAME)

I, the undersigned, do hereby affirm that \_\_\_\_\_ ,  
(PROJECT SPONSOR)

hereafter known as “Sponsor”, will provide all necessary matching funds for approvals, design, construction, and construction overruns, and will provide for long-term maintenance to sustain the proposed **Transportation Enhancement** project, and will assume legal liability for the project. I also affirm that use of federal enhancement funds will result in a fully completed and functional project, as described in the application, for use by the general public on a not-for-profit basis, and that adequate enforcement regulations and support will be provided to maintain accessibility. Finally, I affirm that said Sponsor will abide by all requirements of **Federal Aid Highway** projects, including, but not limited to, environmental regulations, labor and civil rights laws, and Sponsor design standards, and will adhere to all applicable laws, ordinances and fiscal management standards.

Sponsor acknowledges Enhancement funds come from a state-administered, federal reimbursement program; that UDOT collects and administers all funds. Sponsor also understands projects are to be bid for construction within two years from approval of the Statewide Transportation Improvement Program or the project may be canceled by UDOT, in which case the Sponsor shall pay all accrued project costs.

(The signee must have authority to sign this document for and in behalf of the primary Sponsor.)

\_\_\_\_\_  
Name (Type or Print Legibly)

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Utah Department of Transportation

# TRANSPORTATION ENHANCEMENT APPLICATION

1. Project Title:

2. Project Location:

3. Sponsor Information (agency name/address):

4. Contact Person (name/phone):

5. Enhancement Activity (check the activity that best describes the project):

- ☐ 1. Bike/pedestrian facility
- ☐ 2. Bike/pedestrian safety/educational activities
- ☐ 3. Scenic easement, scenic/historic site acquisition
- ☐ 4. Scenic/historic highway program, tourist/welcome center
- ☐ 5. Landscaping/scenic beautification
- ☐ 6. Historic preservation
- ☐ 7. Rehabilitation/operation of historic transportation facility
- ☐ 8. Preservation of abandoned railway corridor
- ☐ 9. Control/removal of outdoor advertising
- ☐ 10. Archaeological planning/research
- ☐ 11. Environmental mitigation of runoff pollution; wildlife connectivity
- ☐ 12. Transportation museum

6. Brief Project Description (1-2 paragraph executive summary):

7. Funding Request:

a. Funds requested \$ \_\_\_\_\_

b. Local match \$ \_\_\_\_\_

c. Total project cost \$ \_\_\_\_\_

Percent match =  $b/c \times 100 =$  \_\_\_\_\_ %

8. Expanded Project Description:

9. Project Benefits:

10. Relation to Surface Transportation:

11. Why Should This Project Be Funded?

12. Project Support:

13. Project Maintenance (names):

Estimated Budget:

14. Environmental Impacts:

EIS

Categorical Exclusion

EA

15. Project Schedule (provide anticipated start/completion dates):

Design and environmental determination  
Construction

Start

Complete

16. Cost Estimate:

a. Design/Environmental Determination

\$ \_\_\_\_\_

b. Construction

Land Acquisition (Right of Way)

\$ \_\_\_\_\_

Utility Adjustments

\$ \_\_\_\_\_

Construction Engineering

\$ \_\_\_\_\_

Construction

\$ \_\_\_\_\_

Project Sign(s)

\$ \_\_\_\_\_

Traffic Control

\$ \_\_\_\_\_

Total Construction

\$ \_\_\_\_\_

c. UDOT Oversight

\$ \_\_\_\_\_

d. Other (explain)

\$ \_\_\_\_\_

TOTAL

\$ \_\_\_\_\_